



**Kingsbury General Improvement District
Board of Trustees**

*Ed Johns, Chair
Sara Nelson, Vice Chair
Cindy Trigg, Secretary/Treasurer
Jessica Grime, Trustee
John Shearer, Trustee*

MEETING MINUTES

**ADJOURNED MEETING OF THE KGID BOARD OF TRUSTEES
HELD AT 160 PINE RIDGE DR. STATELINE, NV ON JANUARY 20, 2026
<https://kgid.org>**

**The Meeting of the Kingsbury General Improvement District
Board of Trustees was called to order at 5:00 p.m.**

1. Call to Order

2. Pledge of Allegiance

Chair Johns led the Pledge of Allegiance.

3. Roll Call

4. Chair Ed Johns, Trustee Sara Nelson, Trustee Jessica Grime, Secretary/Treasurer Cindy Trigg and Trustee John Shearer, General Counsel Chuck Zumpft, General Manager Derek Dornbrook, Utility Ops Superintendent Byran Moss and Admin. and H.R. Supervisor Judy Brewer were all present in person. Charlena Manchester and Zachary Johns attended in person. Present on Zoom were Michael G., 530-721-2006, 67gje, 530-400-2391 and Patti Page.

5. Public Comment

Initial Public Comments can be heard at:

<https://kgid.org/board-meeting-recordings>

Media Timestamp (02:00-2:17)

No Public Comment

6. Approval of Agenda: For Possible Action: Approval of the Agenda

The full discussion related to item 6 can be heard at:

<https://kgid.org/board-meeting-recordings>

Media Timestamp (02:18 – 02:50)

M-01-20-26-1: To approve the agenda as submitted/posted for Kingsbury GID Board of Trustees Meeting January 20, 2026.

Moved by Trigg

Seconded by Shearer

YEAS: Johns, Trigg, Grime, Nelson and Shearer

5

NAYS: None

0

Motion Passed

7. Approval of Minutes: For Possible Action: Approval of the Minutes for the Board of Trustees meeting. December 16, 2025 and the Special Board Meetings, December 22, 2025 and January 7, 2026.

The full discussion related to item 7 can be heard at:

<https://kgid.org/board-meeting-recordings>

Media Timestamp (02:53 – 08:44)

M-01-20-26-2: To approve the minutes for December 16, 2025, and the Special Board Meetings, December 22, 2025, and January 7, 2026, with the corrections that were discussed.

Moved by Grime

Seconded by Nelson

YEAS: Johns, Trigg, Grime, Nelson and Shearer

5

NAYS: None

0

Motion

Passed

NEW BUSINESS FOR POSSIBLE ACTION

8. For Discussion and Possible Action: Organization of the Board of Trustees and the Election of Officers

The full discussion related to item 8 can be heard at:

<https://kgid.org/board-meeting-recordings>

Media Timestamp (08:53 – 14:40)

M-01-20-26-3: Motion to appoint Ed Johns as the Chair, Sara Nelson as the Vice Chair, Cindy Trigg as the Secretary/Treasurer.

Moved by Grime Seconded by Shearer
YEAS: Johns, Trigg, Grime, Nelson and Shearer 5
NAYS: None 0
Motion Passed

9. For Discussion and Possible Action: Approval of the List of Claims, December 2025.

The full discussion related to item 9 can be heard at:
<https://kgid.org/board-meeting-recordings>

Media Timestamp (15:00 – 24:55)

M-01-20-26-4: Motion to approve the list of claims for December 11, 2025, to January 16, 2026, from check number 65968 to 66075 for a total of \$971,018.69.

Moved by Nelson Seconded by Trigg
YEAS: Johns, Trigg, Grime, Nelson and Shearer 5
NAYS: None 0
Motion Passed

10. For Discussion and Possible Action: Approval of Snow Removal Contract with Manchester Ent. Inc.

The full discussion related to item 10 can be heard at:
<https://kgid.org/board-meeting-recordings>

Media Timestamp (25:00 – 1:32:50)

The board reviewed a proposed contract with Manchester Enterprises, which includes a minimum payment guarantee of \$450,000 per season and a seasonal cap of \$600,000. Dornbrook noted that Manchester has provided services on a time and material basis since December 27th and emphasized their good faith in not charging maximum rates. Concerns were raised regarding the contractor’s licensing status in Nevada.

Kingsbury GID addressed the snow removal contract with Manchester Enterprises while navigating concerns about their adversarial relationship due to an ongoing lawsuit. The board members expressed differing views on whether their legal

inform the Board and/or the public. The Board of Trustees will not deliberate or take action with respect to any of the reported items.

The full discussion related to Items 1-7 The Board of Trustees Updates review can be <https://kgid.org/board-meeting-recordings>

Media Timestamp (1:35:55 – 1:54:29)

1. Board Member Reports (None presented)
2. Engineering Report (In board packet)
3. Management Reports
Dornbrook discussed 2026-27 Budget Development & Rate Study Updates, Annual Financial Disclosure, Communications & Public Outreach, Public Records Requests, Water Pumps, Lead and Copper Rule Compliance, Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP), 510 Laurel Lane Property Sale, IT Service Transition, Pool Pact Training and goals for 2026.
Moss discussed daily operations as it pertains to himself, Water Crew and Road Crew.
4. Brewer (No comments on written report-Board had no questions)
4. Attorney Report (Nothing presented)
5. Correspondence (Nothing presented)
6. Long Range Calendar (Nothing presented)

12. Final Public Comment:

The full discussion related to public comment can be heard at: <https://kgid.org/board-meeting-recordings>

Media Timestamp (1:54:30 – 1:55:10)

None

7. ADJOURNMENT (for possible action)

The meeting of the Kingsbury GID Board of Trustees adjourned at 6:57 PM.

Respectfully submitted,

Attest:

Ed Johns, Chair

Cindy Trigg, Secretary

