



**KINGSBURY GENERAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES  
MEETING NOTICE AND AGENDA  
SPECIAL MEETING  
APPOINTMENT OF TRUSTEE TO FILL VACANT BOARD SEAT  
MONDAY DECEMBER 22, 2025  
AGENDA**

A meeting of the Kingsbury General Improvement District Board of Trustees shall be held Monday December 22, 2025, at the District office (160 Pine Ridge Drive, Stateline, NV, 89449), commencing at 10:00 a.m. The agenda and supporting material are available on the district website [www.kgid.org](http://www.kgid.org) under News & Notices. Copies of this agenda were posted 3 business days prior to the meeting at: The District Office, Stateline Post Office, Zephyr Cove Post Office, and Douglas County Lake Tahoe Administration Building.

Electronic copies of the agenda and supporting materials are also available at the following website: • State of Nevada Public Notices website: <https://notice.nv.gov/>

Remote attendance is welcomed. To offer public comment prior to the meeting, individuals may submit comments using the drop box located at the district office entrance, or email to the District Secretary.

- To provide public comment or attend the meeting by phone, **(669) 900-9128** - ID code **775-588-3548** passcode **5883548**. Although the phone line accommodates multiple callers, should you receive a busy signal, please call back.
- Public comment is limited to three minutes and occurs at the beginning and end of the meeting and invited during the Board's consideration of each action item, as well as before action is taken.

**Join the meeting using the link below via Zoom:**

<https://us02web.zoom.us/j/7755883548?pwd=UnF2YzBxb05Ya0pjWjRCNUNEMUFVZz09&omn=81578928141>

Meeting ID: 775 588 3548 Passcode: 5883548

---

**MISSION STATEMENT**

As a team, our employees and the Board of Trustees provide water and sewer service, maintain roads and drainage systems for the benefit of our customers using modern business systems in an efficient courteous, and accountable manner which surpass standards set for public health, safety, and the environment.

---

**Notice to persons with disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the district by calling 775-588-3548 at least one day in advance of the meeting.

ALL MATTERS ON THE BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION

## **AGENDA**

**10:00 A.M.**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment**

*This is the public's opportunity to speak on any topic pertinent to the district and not listed on this agenda. Public comments will also be invited during the Board's consideration of each action item, and before action is taken. Please limit your comments to three minutes. Nevada Open Meeting Law (NRS 241.034) prohibits action on items not listed on the agenda.*

- 5. Approval of Agenda: For Possible Action:** Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from the agenda or discussion relating thereto delayed at any time.

## **NEW BUSINESS**

- 6. For Discussion and Possible Action:** Appointment of Trustee to Fill Vacant Board Seat from Candidate Recommended by the Selection Committee
- 7. Announcements and Final Public Comment**
- 8. For Possible Action:** Adjournment

## **KINGSBURY GENERAL IMPROVEMENT DISTRICT AGENDA ITEM #6**

**TITLE: APPOINTMENT OF JOHN SHEARER TO FILL THE TRUSTEE VACANCY  
CREATED BY THE RESIGNATION OF TRUSTEE GREG FELTON, IN  
ACCORDANCE WITH NRS 318.090.**

**MEETING DATE:** December 22, 2025

**PREPARED BY:** Derek Dornbrook, General Manager

### **RECOMMENDED ACTION:**

Staff recommends that the Board of Trustees appoint John Shearer to fill the vacant seat on the Kingsbury General Improvement District Board of Trustees created by the resignation of Trustee Greg Felton, effective immediately, in accordance with NRS 318.090.

### **BACKGROUND:**

At the Board of Trustees meeting held on December 16, 2025, the Board discussed Agenda Item #7 regarding the appointment of a qualified elector to fill a vacancy on the Board of Trustees. Following discussion, the Board appointed Jessica Grime to fill the vacant trustee seat in accordance with NRS 318.090, from among the two finalists recommended by the Trustee Selection Committee (Jessica Grime and John Shearer).

During that same meeting, Trustee Greg Felton informed the Board of his intent to resign, effective at the conclusion of the meeting, citing time commitment constraints and noting that sufficient leadership continuity existed with the appointment of Jessica Grime and the identification of John Shearer as a finalist candidate.

### **INCLUDED:**

- A. Trustee Selection Committee Member Statements Regarding Finalist Candidates
- B. Letter of Interest – Jessica Grime
- C. Letter of Interest – John Shearer

### **Fund impacted by the above action:**

- |   |   |
|---|---|
| <input type="checkbox"/> All Funds        | <input checked="" type="checkbox"/> Not a Budget Item |
| <input type="checkbox"/> Water Fund       | <input type="checkbox"/> Sewer Fund                   |
| <input type="checkbox"/> General Fund     | <input type="checkbox"/> Snow Removal Fund            |
| <input type="checkbox"/> Not Budgeted for | <input type="checkbox"/> Emergency Spending           |

### **Trustee Selection Committee Member Statements Regarding Finalist Candidates**

As background for the Board's consideration of the Recommended Action to appoint John Shearer, the following statements summarize perspectives provided by members of the Trustee Selection Committee during the trustee selection process that resulted in the appointment of Jessica Grime to the Board of Trustees and the identification of John Shearer as a finalist candidate.

**Trustee Sara Nelson** stated that Jessica Grime was her first choice, citing Ms. Grime's demonstrated commitment to transparency, accountability, and building public trust. Trustee Nelson noted that Ms. Grime's decision-making is guided by what is in the best interest of the community, and that her strong community ties and effective communication skills would be valuable in strengthening relationships with partner agencies.

**Trustee Ed Johns** stated that John Shearer was his first choice to fill the vacancy. Trustee Johns noted that Mr. Shearer has been an active and engaged member of the community for more than 40 years, providing him with a deep understanding of the District's history, needs, and priorities. Trustee Johns further cited Mr. Shearer's experience as a business leader operating multiple multimillion-dollar enterprises and employing more than 50 individuals, highlighting his expertise in organizational management, hiring and retention, and staff development. Trustee Johns also noted Mr. Shearer's strong connections within the community and stated that, based on a personal acquaintance of more than 25 years, Mr. Shearer demonstrates strong character, professionalism, and integrity.

These statements are provided for context to inform the Board's consideration of the current vacancy created by the resignation of Trustee Greg Felton and the Recommended Action to appoint John Shearer to fill that vacancy.

Jessica Lynn Grime  
305 Andria Dr, Stateline, NV  
Jessica.Lalbee@gmail.com  
650-270-8999

November 13, 2025

Kingsbury General Improvement District  
Board of Trustees  
160 Pine Ridge Dr.  
Stateline, NV 89449

**Re: Letter of Interest – Appointment to the KGID Board of Trustees**

Dear Members of the Kingsbury General Improvement District Board of Trustees,

I am writing to express my interest in being considered for the vacant Trustee position on the Kingsbury General Improvement District Board. As a long-time community advocate, Stateline resident, and regional chamber leader, I am deeply committed to supporting the responsible governance, operational integrity, and long-term sustainability of the Kingsbury service area. My professional experience, collaborative leadership style, and personal commitment to public service align strongly with the expectations and responsibilities of a Trustee.

In my role as the Membership Director for the Tahoe Chamber—serving Douglas County, El Dorado County, and the City of South Lake Tahoe—I consistently work at the point where government, community needs, and business interests intersect. I engage daily with elected officials, agency partners, and organizational leaders on issues related to infrastructure, transportation, public safety, economic development, and regional planning. Acting as a convener and advocate, I help ensure that conversations across jurisdictions remain collaborative, productive, and aligned with the needs of residents and businesses. This exposure provides a broad, well-rounded understanding of government affairs across both Nevada and California and how policy decisions impact the South Shore community.

My background also includes direct experience with policy development and organizational governance. From 2021 to 2024, I served on the Board of Directors for Vista Rise Collective (formerly Live Violence Free), where I participated in revising and approving bylaws, strengthening procedural frameworks, and supporting responsible and ethical leadership practices. Working closely with fellow board members and executive leadership helped refine my ability to balance transparency, strategic direction, and accountability—skills essential for contributing effectively to a public board such as KGID. Within the Tahoe Chamber, I continue to play an active role in shaping program policies, evaluating organizational processes, and participating in decision-making.

Financial oversight is a substantial part of my current work, and I approach it with diligence and long-term thinking. I manage budgets, program revenues, contracts, and operational costs across multiple Chamber initiatives to ensure financial stability and responsible

resource use. Additionally, as a former small business owner from 2022–2025, I gained firsthand experience with financial decision-making, sustainability planning, and the realities of managing limited resources to meet long-term goals. This combination of nonprofit and entrepreneurial experience strengthens my ability to review financial reports, assess expenditures, and contribute thoughtfully to the fiscal stewardship required of a Trustee.

My leadership experience spans both established organizations and early-stage environments where I helped build systems, develop team culture, and strengthen operational workflows. At the Tahoe Chamber, I help ensure that programs, events, membership services, and daily functions operate smoothly and effectively. I regularly collaborate with executive leadership, volunteers, and community partners to achieve shared objectives while maintaining the professionalism, clarity, and responsiveness expected of a public-facing organization. I believe this background prepares me to work constructively and respectfully with KGID's General Manager and staff.

Community service is at the heart of my personal life as well. Since moving to South Lake Tahoe, I have been an active volunteer and contributor to community initiatives—from supporting Vista Rise Collective, to helping launch Whittell High School's first swim team for the 2026 Spring season, to building partnerships and programs through the Tahoe Chamber. I am passionate about ensuring that the community's needs, concerns, and overall wellbeing remain a top priority for me both personally and professionally.

My work also frequently involves coordinating with operational partners and public agencies through event planning, community coordination and partnerships. Navigating permitting processes, understanding infrastructure impacts, and working within regulatory frameworks are familiar aspects of my job. These experiences have helped me develop a practical understanding of how essential services—water, wastewater, roads, and drainage—affect daily life and how important clear communication and thoughtful planning are to successful community operations.

I would be honored to bring my experience, perspective, and commitment to the Kingsbury General Improvement District Board of Trustees. I am confident in my ability to contribute constructively, collaborate effectively, and support the District's mission of serving residents with professionalism, transparency, and long-term vision. Thank you for considering my interest. I welcome the opportunity to discuss my qualifications further and to serve our community in this important capacity.

Best,

  
Jessica L. Grime

## Derek Dornbrook

---

**From:** John Shearer <johnshearer9498@gmail.com>  
**Sent:** Monday, November 17, 2025 6:46 PM  
**To:** Derek Dornbrook  
**Subject:** Subject: Letter of Interest – KGID Board Seat (John Shearer)

Dear Chair Parks and Members of the Board,

Please accept my letter of interest for the open Board seat on the Kingsbury General Improvement District (KGID). As a long-time Lake Tahoe resident and active member of the community, I would be honored to contribute my business, construction, and environmental experience to the Board.

I have spent decades owning and operating several Tahoe-based businesses, including Tahoe Sport Fishing, Tahoe Snowmobiles NV, Lake Tahoe Boat Company, and WinterWonderland Ski Shop. My responsibility in these operations includes budgeting, capital planning, equipment and fleet maintenance, regulatory compliance, staffing, and customer relations.

I am also the founder of Marine Research and Education Inc. (established in 1997), a nonprofit focused on environmental education and stewardship within the Tahoe Basin.

My construction and property rehabilitation work includes renovating and upgrading both residential homes and commercial buildings across the Tahoe region. These projects have strengthened my understanding of infrastructure, utilities, drainage systems, water service needs, permitting challenges, and long-term maintenance — all areas that relate directly to KGID's responsibilities.

I would welcome the opportunity to support:

- Fiscal responsibility and long-range planning
- Infrastructure reliability and proactive maintenance
- Environmental stewardship

- Transparent, effective community engagement

Thank you for your consideration. Please feel free to contact me at 530-308-8600 or [JohnShearer9498@gmail.com](mailto:JohnShearer9498@gmail.com).

Respectfully,

John Shearer

146 Palisades Dr.

Stateline, NV 89449